Inquiry Funding Office  
Guide to Distinction in Yearlong Research  
beginning in Spring 2019

OVERVIEW:

Distinction in Yearlong Research funding is available to UCSF learners with rigorous project proposals of all types that span 12 contiguous months of dedicated scholarship. All intramural and extramural awards include stipends, healthcare, coursework, and some include project, travel, education, and loan interest expenses. Application is competitive. Completion requirements include:

- 12 months Leave of Absence (LoA) from any university enrollment
- UCSF faculty mentorship
- Abstract and Poster Presentations at the Inquiry Symposium and a Professional Conference
- Committee-approved legacy product (e.g. thesis, curriculum, published manuscript)
- Enrollment in the Distinction in Yearlong Research Program (if extramurally funded)

TIMELINE:

<table>
<thead>
<tr>
<th>Meet IA Director</th>
<th>Global Health Advising</th>
<th>Explore Labspot</th>
<th>Confirm Mentor</th>
<th>Confirm Project</th>
<th>DCR Course</th>
<th>Extramural Applications</th>
<th>UCSF Application</th>
<th>Funding Notice</th>
<th>Research Begins</th>
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<tbody>
<tr>
<td><strong>ARCH #6</strong></td>
<td><strong>Fall</strong></td>
<td><strong>Dec. 1st</strong></td>
<td><strong>Dec. 18th</strong></td>
<td><strong>March 1st</strong></td>
<td><strong>April 1st</strong></td>
<td><strong>May 1st</strong></td>
<td><strong>July 1st</strong></td>
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<td>Confirm MDwD Committee</td>
<td>1st Committee Meeting</td>
<td>2nd Committee Meeting</td>
<td>MDwD Draft</td>
<td>3rd Committee Meeting</td>
<td>MDwD Final Product</td>
<td>Inquiry Symposium</td>
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FUNDING DETAILS:

All Distinction in Yearlong Research funding packages include: stipends for living expenses, financial assistance for health benefits, and offset of loan interest accrual when applicable. Additional benefits may be included and depend on the individual grant source. Additional benefits may include: project expenses, lab costs, supplies, travel or education costs expense related to the research, and reimbursement for travel to conferences for dissemination of results. UCSF requires 12 consecutive months of unregistered, full-time work for all funding recipients. Courses cannot be taken for academic credit during this time. More detail can be found here or by contacting us at inquiry@ucsf.edu.

AVAILABLE SOURCES:

<table>
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<tr>
<th>CTSI Yearlong Inquiry Program (YIP)</th>
<th>SOM Distinction in Yearlong Research</th>
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<tr>
<td>- $34,800</td>
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<tr>
<td>- Specified for pre-doctoral students to gain clinical and translational research skills during an immersive research year</td>
<td>- One year research fellowship designed for students interested in biomedical, clinical and translational, and social science research</td>
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<tr>
<td>- Program Start: July 1 Due April 1, 2019*</td>
<td>- Program Start: July 1 Due April 1, 2019*</td>
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* Designing Clinical Research (first course of Career Launch) fulfills the application requirement for both sources.
NEXT STEPS:

The Inquiry Funding Faculty and Staff team are enthusiastic about helping UCSF students succeed in their yearlong research. Your next step is to set-up time with a Faculty Director or contact a staff member for any type of question.

Below is a quick list to further explore and ready yourself and your application:

1. START WITH LABSPOT – login and “Join a New Program” to a sample timeline for Yearlong Research.
2. BROWSE UCSF PROFILES - locate potential mentors with available projects under Find An Opportunity.”
3. CHECKOUT APPLICATION SAMPLES – see good and not-so-good example submissions by type.
4. SEE A SAMPLE FUNDING CONTRACT – all the details.
5. WATCH PROPOSAL WRITING MODULES – prepared by a longtime grant reviewer.
6. REVIEW THE RUBRIC FOR GRANTS – see how your application will be scored.
7. CONTACT US - book a 1:1 with an Inquiry Funding Director

FREQUENTLY ASKED QUESTIONS:

Is there an information session?
Yes! The information session for those interested in pursuing Yearlong Research will be during ARCH Week #5. In this session, you will hear from Inquiry Funding Leadership about what to expect and the different funding options. You will also have the opportunity to ask any questions you may have.

When should I start thinking about this?
If you are interested in Yearlong research, you should start thinking about the process in September. Some of the external grants begin their application process as early as October.

Does this help with my residency application?
Need a Faculty Answer - MALLAR

Can I take less than 12 months leave of absence?
The SOM Yearlong Research Fellowship requires 12 consecutive months of participation. You cannot take less than 12 months leave of absence.

Could I receive another grant to help support my living expenses?
Need a faculty answer - MALLAR

Could I start my research year before the standard start date?
If pre-approved by the Student Experience Office, you can start your leave of absence before the standard July 1st start date. You will be re-enrolled 12 months after you start.