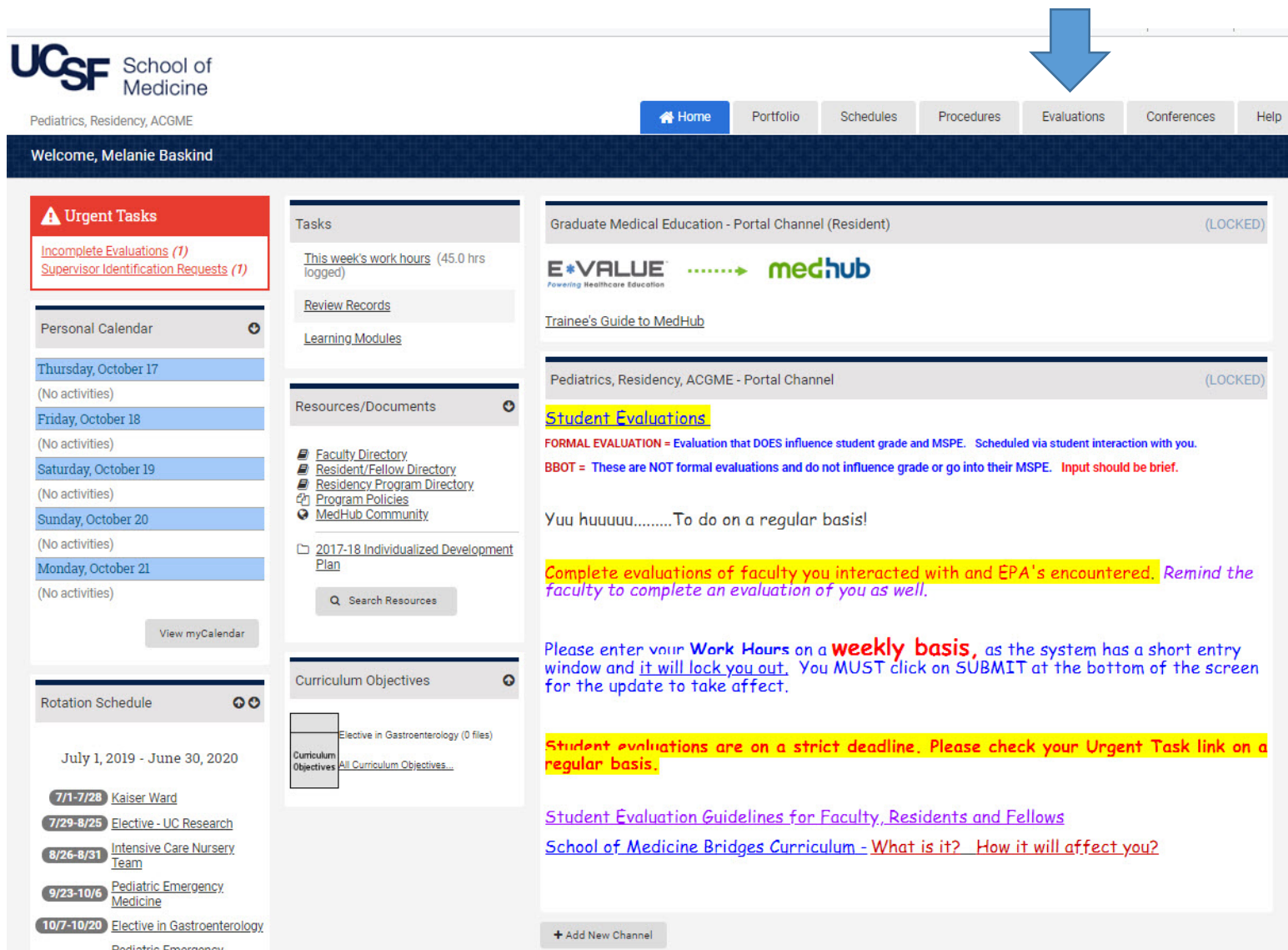


1) On the MedHub Home page> Click Evaluations tab



The screenshot shows the MedHub website interface. At the top left is the UCSF School of Medicine logo. Below it, the text 'Pediatrics, Residency, ACGME' is visible. A navigation menu at the top right includes 'Home', 'Portfolio', 'Schedules', 'Procedures', 'Evaluations', 'Conferences', and 'Help'. A blue arrow points to the 'Evaluations' tab. Below the navigation menu, a dark blue banner reads 'Welcome, Melanie Baskind'. The main content area is divided into several sections: 'Urgent Tasks' (highlighted in red) with links for 'Incomplete Evaluations (7)' and 'Supervisor Identification Requests (7)'; 'Personal Calendar' showing dates from Thursday, October 17 to Monday, October 21; 'Rotation Schedule' for July 1, 2019 - June 30, 2020, listing various rotations like 'Kaiser Ward', 'UC Research', 'Intensive Care Nursery Team', 'Pediatric Emergency Medicine', and 'Elective in Gastroenterology'; 'Tasks' section with 'This week's work hours (45.0 hrs logged)', 'Review Records', and 'Learning Modules'; 'Resources/Documents' section with links to 'Faculty Directory', 'Resident/Fellow Directory', 'Residency Program Directory', 'Program Policies', and 'MedHub Community'; 'Curriculum Objectives' section with 'Elective in Gastroenterology (0 files)'; and 'Graduate Medical Education - Portal Channel (Resident) (LOCKED)' and 'Pediatrics, Residency, ACGME - Portal Channel (LOCKED)'. The 'Evaluations' section contains text about 'Student Evaluations', including definitions of 'FORMAL EVALUATION' and 'BBOT', and instructions to complete evaluations on a weekly basis. A yellow highlight is present on the text: 'Complete evaluations of faculty you interacted with and EPA's encountered. Remind the faculty to complete an evaluation of you as well.' Another yellow highlight is on: 'Student evaluations are on a strict deadline. Please check your Urgent Task link on a regular basis.' A purple highlight is on: 'Remind the faculty to complete an evaluation of you as well.' The text also includes: 'Please enter your Work Hours on a weekly basis, as the system has a short entry window and it will lock you out. You MUST click on SUBMIT at the bottom of the screen for the update to take affect.' and 'Student Evaluation Guidelines for Faculty, Residents and Fellows School of Medicine Bridges Curriculum - What is it? How it will affect you?'. At the bottom right, there is a '+ Add New Channel' button.

2) Automatically, you'll be directed to a list of your incomplete evaluations, but to view evaluation data about you by individual evaluators (Faculty of Resident Evaluations), please select the tab: Performance Evaluations

Performance Evaluations

- Incomplete Evaluations
- Performance Evaluations (18)**
- Aggregate Evaluations
- Competency Summary
- Milestones Summary
- Trend Charts

Date:	Evaluation:	Type:	Evaluator:	Rotation:	Service:
7/6/2018	Dr. [REDACTED] - General Clinical Assessment of R1 Resident	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
7/9/2018	Dr. [REDACTED] - General Clinical Assessment of R1 Resident	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
7/23/2018	Dr. [REDACTED] - General Clinical Assessment of R1 Resident	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
7/30/2018	Dr. [REDACTED] - General Clinical Assessment of R1 Resident	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
8/6/2018	Dr. [REDACTED] - EPA 3. Care for well newborn	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
8/13/2018	Dr. [REDACTED] - General Clinical Assessment of R1 Resident	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
8/26/2018	Dr. [REDACTED] - General Clinical Assessment of R1 Resident	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
1/15/2019	Dr. [REDACTED] - Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting.(EPA4)	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
2/25/2019	Dr. [REDACTED] - Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting.(EPA4)	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
4/6/2019	Dr. [REDACTED] - Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting.(EPA4)	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
4/15/2019	Dr. [REDACTED] - Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting.(EPA4)	Faculty evaluation of a resident	Dr. [REDACTED]	12/17-1/13	KW
5/13/2019	Dr. [REDACTED] - Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting.(EPA4)	Faculty evaluation of a resident	Dr. [REDACTED]	--	--
9/28/2019	Dr. [REDACTED] - Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting (EPA4)	Faculty evaluation of a resident	Dr. [REDACTED]	--	--

3) To view Patient/Staff/Peer Evaluations and Student Evaluations or simply see your Performance Evaluations by Faculty averaged, please select Aggregate Evaluations. If there are enough evaluations completed on you (based on the settings of the program), you will see the name of the evaluation form underlined and “clickable”. If there are not enough evaluations completed on you, you will not be able to click the title of the evaluation and will need to contact your Program Administrator for an aggregate report.

### Aggregate View - Select Form

Incomplete Evaluations	Performance Evaluations (18)	<b>Aggregate Evaluations</b>	Competency Summary	Milestones Summary	Trend Charts
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#### Performance Evaluations

Performance evaluations to date: **18**  
 Performance evaluations this academic year: **6**

Select an evaluation form to view its aggregate results:
<u>EPA 3. Care for well newborn</u> (1)
<u>General Clinical Assessment of R1 Resident</u> (6)
<u>Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting (EPA4)</u> (8)
<u>Resuscitate, initiate stabilization, and triage to align care with severity of illness (EPA10)</u> (3)

#### Conference Evaluations

Performance evaluations to date: **0**  
 Performance evaluations this academic year: **0**

Select an evaluation form to view its aggregate results:
There are no evaluations with at least 1 completions

#### Patient/Staff/Peer Evaluations

Evaluations to date: **1**  
 Evaluations this academic year: **0**

Select an evaluation form to view its aggregate results:
<u>Manage Patients with acute, common diagnosis in an ambulatory, emergency or inpatient setting (EPA4)</u> (1)

#### Student Evaluations

Evaluations to date: **0**  
 Evaluations this academic year: **0**

Select an evaluation form to view its aggregate results:
<u>Clinical Education</u>
<u>Manage Patients in the Emergency Department</u>
<u>Clinical Education</u>

#### 4) Click on an Evaluation title that is “clickable” and you will see an aggregate view:

##### Patient/Staff/Peer/Student Aggregate Results

###### Clinical Educator (2018)

Your feedback is highly valued by the School of Medicine and is taken seriously in evaluating faculty members, curricula, and students.

	0	1	2	3	4	5	Avg (Std):
1. Conveyance of Information - Convey information clearly*					10.00%	90.00%	4.90 (0.3)
2. Teaching Enthusiasm - Provide enthusiastic and stimulating teaching. *					10.00%	90.00%	4.90 (0.3)
3. Approachability - Be approachable and available.*					10.00%	90.00%	4.90 (0.3)
4. Direction and Feedback - Provide direction and feedback.*					10.00%	90.00%	4.90 (0.3)
5. Caring/Ethical Behaviors - Model caring and ethical behavior.*						100.00%	5.00 (0.0)
6. Cultural Sensitivity - Model culturally sensitive patient care.*						100.00%	5.00 (0.0)
7. Promotion of Critical Thinking - Promote critical thinking*					20.00%	80.00%	4.80 (0.4)
8. Observation - My preceptor/attending observed me with patients*					10.00%	90.00%	4.90 (0.3)

###### Mistreatment Reporting Instructions

Items below asking about “respect” are the MedHub procedures for reporting student mistreatment. For an overview of the policy and all the ways that you can report mistreatment, see <http://meded.ucsf.edu/ume/medical-student-mistreatment-policy>

	0	1	2	3	4	5	Avg (Std):
9. Treat me with Respect - I was treated with respect by this individual*						100.00%	5.00 (0.0)