

# Procedures in the MedHub Mobile App

MedHub offers a free native mobile app which is available for iOS and Android devices. Search the App or Google Play Store for MedHub.

The app is designed for trainees to log their work hours, enter/verify procedures (cases) and for trainees and faculty to complete evaluations. A user may also review evaluations they previously completed, and see a Milestone sub-competency performance summary.

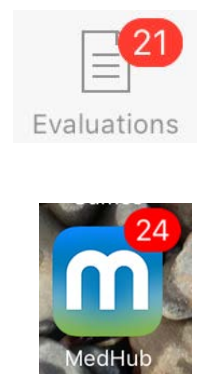
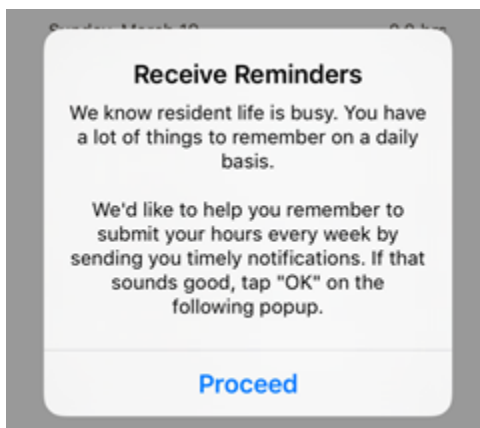
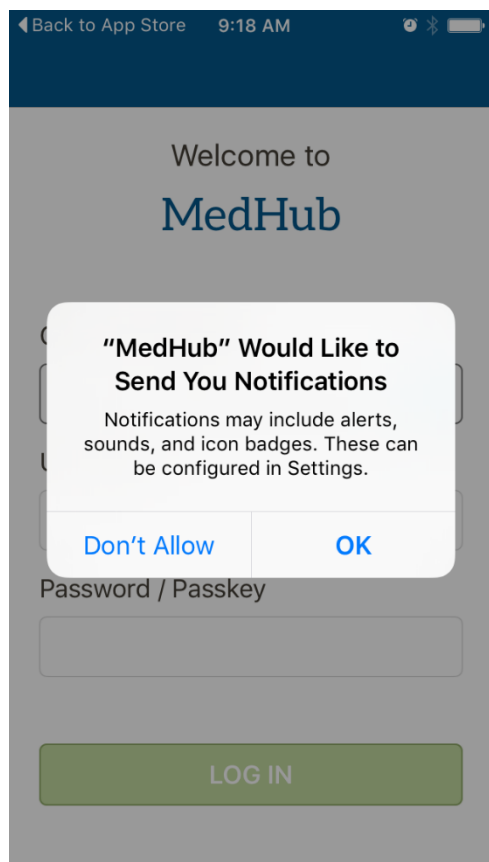
## App Login Screen

- User selects the name of their university or institution from the pull-down menu. In this case it would be UCSF.
- User adds the username & password used to login to MedHub software which is your MyAccess login credentials, and select the Log In button.

## Who May Use the Native Mobile App? Trainees and Faculty!

UCSF uses Single Sign-On, only those who use single sign-on credentials to login to MedHub will be able to use the app to access their evaluations, meaning anyone with an active UCSF Employee ID listed within their MedHub user account.

## Push Notifications and Alerts



Upon login, the user has the option to allow (or prevent) notifications from the MedHub app. The circular red alert icon, with the number of pending evaluations, will show both within the native App when it is open (over the menu icon in the upper left corner of the screen), and outside the native App icon before it is opened. We will also offer actual, active push notifications which will pop-up on the screen of the user at first, with a prompt to answer whether they want notifications. These notices will tell the user if they still have Work Hours to submit, or if an evaluation has been assigned to them.

## Procedures

Residents, Fellows, and Student trainee types with access to Procedures in MedHub are able to see the Procedure functionality on the Mobile app. Students and residents can log procedures, faculty and resident supervisors can verify.

Once you are logged into the app, tap the “Procedures” icon at the bottom of the screen.

The trainee may use the mobile app to ...

- Log New Procedures
- View Recorded Procedures
- Procedure/Diagnosis Requirements
- Track Statistics for Procedures Logged

### Log New Procedure Record

To log a new procedure, select the **New Case Log** button and fill in the log with the applicable information, and then Submit Case Log.

When logging a procedure using the mobile app, trainees may document the following about an interaction with a patient:

- Date of interaction\*
- Location
- Supervisor
- Visit Type
- Encounter ID – *Trainees do NOT enter patient names or SSN in the Encounter ID field if it is enabled.*
- Patient Gender and Age
- Complications
- Notes
- Procedure(s)\*
  - Trainee’s Role in the Procedure
    - Performed
    - Assisted
    - Observed
- Diagnoses

< Back Procedures

New Case Log Reports & History

Case Information

Date\* Today >

Location >

Supervisor >

Visit Type >

Encounter ID >

Patient Gender >

Patient Age >

Complications >

Notes >

Procedures\*

Minimum of 1 Procedure is required to submit Case Log

Add Procedure

Diagnoses

No Diagnoses Required

SUBMIT CASE LOG

CLEAR FORM

## Procedure History

Trainees may view and modify recorded procedure Log History with the following three options:

1. Case Logs
2. Procedures
3. Diagnosis

## Reports

Certifications, view certified procedures here.

## Summary

The statistics area displays procedure demographics (patient gender, age, or by locations) for records logged by the trainee if applicable as well as Procedures and Diagnoses.

