Use the competency checklist to assess your knowledge and test your skill level, then use the practice guide to solidify existing skills—or develop new skills to reach full competency. Review the Zoom Polling and Poll Everywhere (PE) recording, slides, and guide as needed.

# Competency checklist

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|  | Goal: Create Zoom polls |
| c | **Identify Zoom poll types** |
| c | **Create Zoom polls** |
|  | Goal: Run Zoom polls |
| c | **Use default Zoom polls** |
| c | **Launch Zoom polls** |
|  | Goal: Create Poll Everywhere (PE) polls |
| c | **Access PE** |
| c | **Install PE** |
| c | **Create PE polls** |
| c | **Identify PE poll types** |
|  | Goal: Run PE polls |
| c | **Run PE polls online** |
| c | **Stop accepting responses** |
| c | **Run PE polls in PowerPoint** |

# Practice guide

## Practice activity 1: Create and run Zoom polls

1. On your primary device or computer, create a practice Zoom meeting, then use the Zoom app on your mobile device or second computer to join your own meeting again as a participant so you can verify what you’re doing as host on your primary device or computer
2. As the host, add Zoom polls to your practice Zoom meeting, then launch a poll, stop a poll, show poll results, and re-launch a poll
3. As the participant on your mobile device or second computer, verify that you can complete a poll and see the poll results
4. As the host, edit and delete your practice Zoom polls

## Practice activity 2: Create and run PE polls

1. On your primary device or computer, create a practice Zoom meeting, then use the Zoom app on your mobile device or second computer to join your own meeting again as a participant so you can verify what you’re doing as host on your primary device or computer
2. Log in to the PE site, install the PE app, and create some practice polls
3. As the Zoom meeting host, share your screen and use the PE site and PowerPoint to activate a practice poll, lock additional poll responses, show poll responses, and clear poll responses
4. As the participant on your mobile device or second computer, verify that you can see and complete the polls
5. As the host, use the PE site to delete your practice polls