



University of California
San Francisco

Program Letter of Agreement (PLA) for Education

Date: _____

UCSF Program: _____

Affiliate Site: _____

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Graduate Medical Education

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This agreement between the UCSF program director and the site director defines specific educational elements to comply with the general essentials for medical education. This agreement does not take precedence over legal affiliation contracts.

1. _____ is the Faculty Site Director who assumes administrative, teaching, formal evaluation, and supervisory responsibilities for the trainees during the rotation(s).

2. Education goals and objectives for the rotation(s) have been written and distributed to the faculty and trainees and have been uploaded to the GME accreditation database.

3. List of rotation(s) at site:

Rotation Name

Rotation Duration

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4. The [UCSF Housestaff Information Booklet](#) governs the policies and procedures for the trainees' education during rotations. Each trainee and site director receives this booklet as part of their orientation. The Housestaff Information Booklet is available at: <https://meded.ucsf.edu/gme-resident-and-fellow-resources>.

5. This letter of agreement is valid for five academic years, _____ to _____, unless otherwise modified.

Site Director's Signature

Program Director's Signature

Site Director's Name

Program Director's Name

Phone

Email

Phone

Email

