

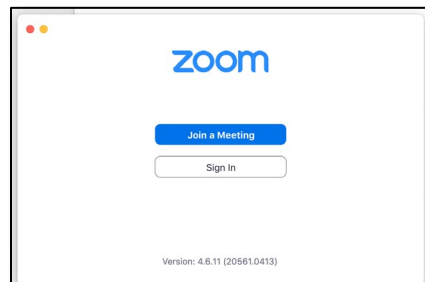
Zoom Guide for Updating the Zoom App

1. Open the Zoom application on your computer. If you don't have the application already, we recommend that you download it from <https://zoom.us/> and use the app to run meetings.

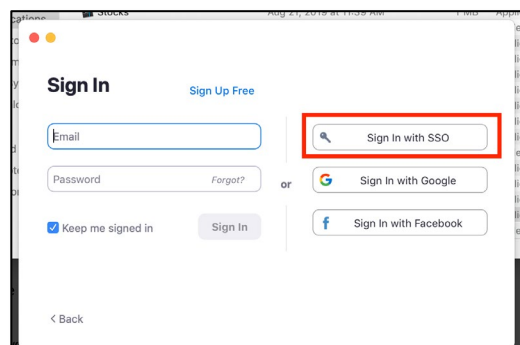
The Zoom application can be found:

- On Macs, in the **Applications** folder
- On PCs, in your list of **Programs** in the **Start Menu**

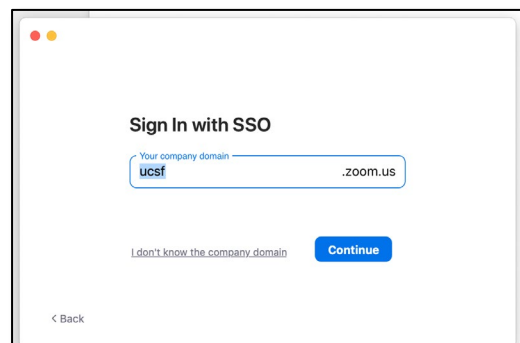
2. Select **Sign In**



3. Then **Sign in with SSO**



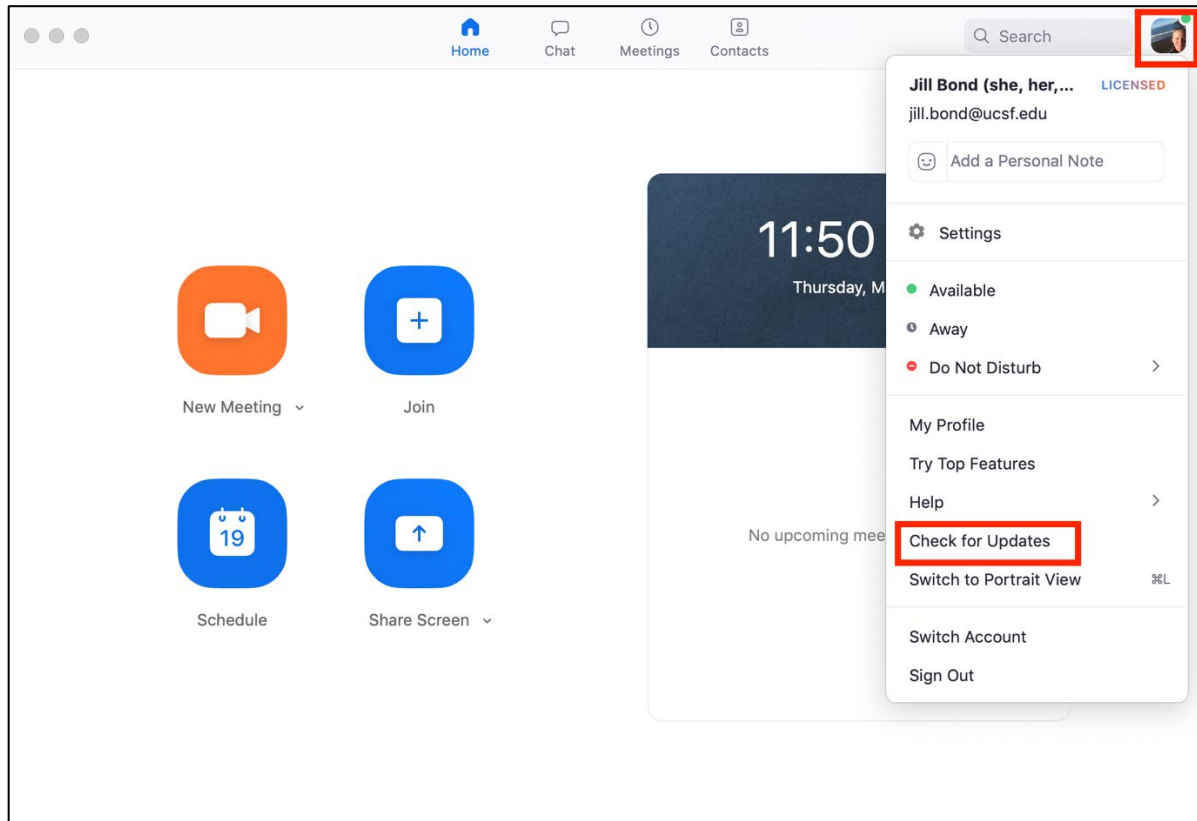
4. Type in **UCSF (ucsf.zoom.us)** then click **Continue**



5. This will open a browser window

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6. You may be prompted to login with your UCSF MyAccess account credentials if you're not already logged in (you don't need to log into UCSF's VPN when using Zoom)
7. When prompted, allow the Zoom app to open
8. Once the app is open, click the profile menu in the top right and select **Check for Updates** (your screen might look slightly different if you have a PC)



9. Follow the prompts as needed to update your app