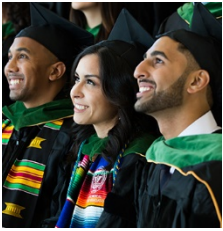


To: All UCSF faculty, residents, students, and Medical Education staff

Subject Line: 2018-19 Medical Student Policies

Content:



Dear Faculty, Students, and Medical Education Staff,

As we continue the new academic year, I want to remind you where you can find [Medical Student Policies and Guidelines](#) that the School of Medicine uses to oversee its operations. I would also like to highlight specific policies and guidelines that unite us in our mission to educate learners who will improve the health of our communities and alleviate suffering due to illness and disease in our patients.

Medical Education Graduation Competencies and Milestones

Upon graduating, we expect UCSF medical students to demonstrate competence in several key milestones, as outlined in our [Program Objectives](#).

Providing our Students a Positive, Healthy Environment

As educators, UCSF Faculty abide by the values of professional conduct as described in UCSF's [Campus Code of Conduct](#). As an institution, we do not tolerate [Medical Student Mistreatment](#). The [SAFE](#) (Supporting a Fair Environment) reporting form allows students to report mistreatment.

The [Pre-clerkship Student Workload Policy](#) and [Clinical Duty Hours Policy](#) ensure medical students' wellbeing and health, by providing a balanced workload in the pre-clerkship and clinical environments.

[UCSF Police's Emergency Procedures](#) ensure a safe environment for our learners.

The [Diversity Recruitment and Institutional Inclusion Policy](#) ensures UCSF meets its obligation to achieve mission-appropriate diversity outcomes among its students, faculty, and senior administrative staff.

Ensuring Delivery of a High-quality Curriculum with Adequate Supervision and Assessment

All students are appropriately [supervised](#) when participating in required or elective clinical activities.

Faculty submit timely evaluations so that all students will receive grades **within six weeks of completing a course or learning activity**, in accordance with the [Foundations 1 Assessment and Grading Policy](#) and the [Foundations 2 Assessment and Grading Policy](#).

Ensuring Transparent, Confidential Operations that Protect Students' Rights

Faculty and students must notify the Associate Dean for Students or Associate Dean for Curriculum or respective Course/Clerkship Director to **request a new student/faculty assignment** if faculty are asked to supervise/evaluate someone with whom they have provide clinical care, or have another other family or personal/social relationship. This is outlined in the [Duality of Interest Policy](#).

UCSF has a single standard for advancement. All students have the opportunity to appeal any adverse decision related to advancement, graduation, or dismissal as outlined in the [Satisfactory Academic Progress Policy](#). The School of Medicine also provides the opportunity to [Appeal Summary Evaluations or Course/Clerkship Grades](#), and facilitates the fair and timely determination and resolution of student academic dismissals via the [Student Grievance Policy](#).

The [Technical Standards: Withdrawal, Dismissal, Leave of Absence, and Readmission Policy](#) delineates the technical standards required for medical school accreditation by the Liaison Committee on Medical Education (LCME).

Policy Review Process

All education policies are reviewed and approved by the Committee on Curriculum and Educational Policy (CCEP) and its subcommittees. CCEP is chaired by Lowell Tong, MD, Executive Vice Chair, Department of Psychiatry, and consists of [these members](#). If you have any questions about the policies that guide our medical education, please email bridges@ucsf.edu.

I wish you a wonderful start to the 2018-19 academic year!

Sincerely,

Catherine

Catherine R Lucey MD

Executive Vice Dean

Vice Dean for Education

The Faustino and Martha Molina Bernadett Presidential Chair in Medical Education

Professor of Medicine

For appointments and phone calls, please contact:

Frances Famacion

Frances.Famacion@ucsf.edu

(415) 502-5153

Internal: x25153