1) Click on Medical Knowledge or Professionalism to see details for each competency; or click on Info tab:

Login using your MyAccess credentials
iROCKETStuDash-som.ucsf.edu
- From UCSF WPA or wired campus network, enter URL in browser
- From UCSF Guest or other off-campus network, use VPN

2) Navigation of the Dashboard:
   i. **Navigate between Sheets:** To move between sheets, click on sheet tab on top:

   ![Dashboard Tabs](image)

   ii. **Make Selections:** Click on a data point in a metric you would like to know more about. If additional data is available, you can “drill down” this way. Click and drag to select multiple values. To return to the chart view, click the “Show Graph” button.

   ![Selections](image)

   iii. **Clear Selections:** In the upper left corner of the screen, the current selection box will display all the selected filters that have been applied to the dashboard.
   - To clear all the selections, Click on the “Clear Selections” button.
   - To clear specific filter, click on the eraser button next each filter in current selection box.
iv. **Get Information about Metric / Target Values:**
   - Click or hover over the Question Mark icon to view details about the target levels for red, yellow and green.

![Graph with Question Mark icon highlighted](image)

v. **Drill Down EC Subject:** To see details of each EC Subject, Click on a subject bar. Click and drag to select one or more bars to drill down to more data. To go back to the graph, click on “Show Graph” button. To see performance for each subject, click “Show Trendline.”

![Graph with subject bars selected](image)

v. **Export to Excel:** **EC Subject Performance:** Click and drag to select all the Subject Bars, then click on the down-pointing arrow top right of metric, and select “Send to Excel.” Click “press here” in the resulting dialog box to generate the Excel file.

![Excel export feature](image)

3) **Information and Help:**
   a. Click on the Info tab to see more details about the dashboard, including resources for help